

Website Assistance

Carol's Works will assist you in finding the website hosting company that best fits your needs. Carol's Works will design a site with images and text provided by the customer. All information sent by a customer is kept in a password protected file. All images belong to the customer and Carol's Works will not use them in any other project. Carol's Works reserves the right to use reference to the final product in promotions of works created.

Carol's Works will send you a proposal and if the proposal is accepted it will be considered a contract. Payment for services is required **BEFORE** the project begins.

The customer must create an email address that is company related, for communications between Carol's Works and the customer. The customer will pay the hosting company for services. This will ensure the customer owns the site. Carol's Works and the customer will both have access to the site through a protected password. Carol's Works will be listed as the webmaster and site administrator. The customer will be listed as the owner. Design charges for the site will be \$175. Updates to the site will occur monthly if needed.

A \$ 100 yearly renewal of services fee ensures the site will continue to be updated monthly.